**Writing Handbook Test**

**Study Guide**

* MLA Format (p. 9)
  + Margins
  + Heading
  + Header
  + Font
  + Font Size
  + Spacing
* MLA Works Cited Page Format (p.14)
  + Margins
  + Font
  + Font Size
  + Title
  + Spacing
  + Indenting
* Plagiarism (p. 2)
  + Definition
  + What plagiarism looks like
* Difference between Formal and Informal Tone (p. 3-4 and handout)
  + Characteristics of Formal & Informal writing (Writing Handbook)
  + When to use Formal & Informal writing (Writing Handbook)
  + Formal Audience (handout)
  + Formal Purpose (handout)
  + Formal Conventions (handout)
* In-text Citations
  + Book (pg. 11)
  + Website w/o author (pg. 12)
* Credible Sources (p.8)
* Be able to write (in order) an MLA Citation for a Book
* Be able to write (in order) MLA Citation for a Website (with page title AND site title)
* Finished Persuasive Paragraph

**Remember:** On Tuesday, bring your revised Persuasive Paragraph (MLA formatted), and your first draft. This is worth 10 points of your test grade. If it is not with you and printed off, you will lose 10 points from your test. Computer/Printer problems will not be an excuse.